



Donegal County Development Board
Bord Forbartha Chontae Dhún na nGall

Comhairle Chontae Dhun na nGall
Donegal County Council

Retail in Rural Regions Project Officer

Applications are invited from suitably qualified candidates for the post of Retail in Rural Regions Project Officer.

This post will be analogous to a Grade V (Staff Officer) for pay and related purposes. It is expected that a contract will be offered to the successful candidate for a period up to September 2011.

Location: The post will be based in the offices of Donegal County Council, Donegal Town, Co. Donegal.

Salary: €40,213 per annum

The applicant for this post will demonstrate that they are self-starters and have relevant previous work experience with European funded projects, experience in preparation of project claims and working with IT. The project work will involve working with the participating Retailers and the provision of related training courses, and working with the wider retail sector through linkages with representative bodies such as Chambers of Commerce and Business groups. Recruitment of participants and trainers, and reporting on project outcomes, will form part of the work programme. The Project Officer will also be liaising and working closely with other European Project Partners. The post holder will require access to transport. A third level qualification is desirable, but not essential.

Applicants may be shortlisted for interview on the basis of information supplied on or with their application form with regard to qualifications and experience of relevance and value. **Incomplete applications received by the closing date will be considered invalid and such applications will be rejected. The acceptance of supporting documentation after the closing date will not be considered.**

Interviews will be held on 25th and 26th February 2010.

Application Forms and details of the Qualifications can be obtained by sending a **Self Stamped Addressed Envelope (9" x 7")** to Human Resources, Donegal County Council, Three Rivers Centre, Lifford, Co. Donegal, or by e-mailing mfdoherty@donegalcoco.ie or available on-line at www.donegalcoco.ie/council/recruitment The closing date for the receipt of completed Application Forms is **4.00 p.m. Friday 12th February 2010.**

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