



**COMHAIRLE CHONTAE DHUN NA NGALL  
DONEGAL COUNTY COUNCIL  
COUNTY HOUSE, LIFFORD, CO. DONEGAL**

Tel: (074) 91 72222 Fax: (074) 91 41205 [www.donegal.ie](http://www.donegal.ie)

**APPLICATION FOR SERVICE CONNECTION AND ROAD  
OPENING**

**1. APPLICANT DETAILS:**

(Block Capitals)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

**2. PLEASE SPECIFY THE TYPE OF APPLICATION(S) YOU ARE MAKING:**

(Tick as many boxes as appropriate)

Opening a public roadway, footpath or verge  (Complete section 4)

Connection to public water supply  (Complete section 5)

Connection to public sewer  (Complete section 6)

Connection to a storm drain  (Complete section 7)

**3. PARTICULARS OF PREMISES/PROPERTY FOR WHICH ROAD  
OPENING(S) AND/OR CONNECTION(S) ARE REQUIRED:**

Name of Owner (if different to applicant): \_\_\_\_\_

Customer ID Number (where applicable) : \_\_\_\_\_  
(See Guidance Note C)

Address of Property: \_\_\_\_\_

Description: \_\_\_\_\_  
(Dwelling house, shop, office, factory, hairdresser, public house,  
field, etc.)

Is the property: (1)  New  Existing

(2)  Dwelling  Agricultural  Commercial  Industrial

Connection type:  Single  Multiple  Temporary

If multiple, how many units: \_\_\_\_\_ (See Guidance Note D)

(A full list of purchasers/occupiers must be supplied to the Council as soon as the information is available)

Planning Ref. No(s): \_\_\_\_\_ (Planning Ref. No. must be included)

**4. ROAD OPENING DETAILS:** (See Guidance Note E)

Excavation length required (in meters):

Road surface and/or footpath: \_\_\_\_\_

Road verge less than 1m from road edge: \_\_\_\_\_

Road verge more than 1m from road edge: \_\_\_\_\_

**5. WATER CONNECTION DETAILS:** (See Guidance Note F)

Distance of premises/property from connection point: \_\_\_\_\_

Number of connections to be made? \_\_\_\_\_

Size of connection(s) to be made to watermain?

12.5mm (1/2")     100mm (4")     Other: \_\_\_\_\_

**6. SEWER CONNECTION DETAILS:**

Distance of premises/property from connection point: \_\_\_\_\_

Number of connections to be made? \_\_\_\_\_

Size of connection(s) to be made to sewer?

100mm (4")     150mm (6")     Other: \_\_\_\_\_

Type of sewer from site:     Gravity     Pumped

**7. STORM DRAIN CONNECTION DETAILS:** (See Guidance Note G)

Distance of premises/property from connection point: \_\_\_\_\_

Number of connections to be made? \_\_\_\_\_

Size of connection(s) to be made to storm drain?

100mm (4")     150mm (6")     Other: \_\_\_\_\_

## 8. STANDARD CONDITIONS:

The applicant accepts and undertakes the following:

- 8.1 **To indemnify Donegal County Council and it's Officers against any claims for damage or injury to property or person arising from the works. The indemnity shall include for damage to property of the Council and to pipes or services being the property of the Council or others**, and, shall be operative until the expiration of twelve months from the date on which the roadway/footpath/road verge is opened, or until such time as all reinstatement work is satisfactorily completed.
- 8.2 To pay all standard fees and any extra reasonable charges where the standard fees are insufficient to cover the costs incurred.
- 8.3 Not to interfere in any way with the watermain/sewer to which a connection is to be made save with the supervision of the Council's authorised personnel.
- 8.4 The plumbing work to facilitate the connection will not be covered until the Council has had an opportunity to inspect the works. Otherwise, the Council may at its discretion request pipe joints, etc., to be uncovered at the applicant's expense for inspection.
- 8.5 To grant leave of entry at all reasonable times to authorised staff of the Council carrying out inspections.
- 8.6 **The Council shall not be responsible for any failure or interruption of supply of water (even if causing a financial or other loss) and shall be at liberty to cut off such supply of water as may be granted at any time without prior notice.**
- 8.7 In the case of multiple developments, to supply the Council with details of purchasers/occupiers of individual units.
- 8.8 To undertake to remove all rubbish, materials, and equipment, and to restore the roadway, verge or footpath without delay to the entire satisfaction of the Council.
- 8.9 To undertake to refrain from opening any channel across the road, verge or footpath to such an extent as to make the passage of persons, animals or vehicles unsafe.
- 8.10 **Under no circumstances is any service pipe or mains extension (water or sewer) granted under this application to be extended for use beyond that detailed in this application.** A new application must be lodged for any extension required.
- 8.11 To ensure that no water is wasted on their property/premises and if such waste is identified, to rectify the problem immediately. Water running to waste, including unrepaired leaks, will be treated as normal usage for billing purposes by the Council.
- 8.12 To pay any water or service charges levied by the Council now or in the future in respect of any water connection granted.

**9. DECLARATION:**

**I hereby apply for a connection to a watermain/public sewer and/or permission to open a public roadway/footpath/verge based on the above information. I have read the standard conditions for such works and confirm that I understand and accept them in full. All works will be undertaken in accordance with the standard conditions and the detailed specification that will be issued by the Council along with the licence.**

**It is my understanding that the filling of this form does not constitute permission to connect to a public water supply/sewer or to open a public roadway, footpath or verge. Furthermore, prior to the licence being issued I will be obliged to pay all fees levied in respect of this application and provide the required insurance indemnity for the works to be carried out.**

**Signed: \_\_\_\_\_ Date: \_\_\_\_\_**

### **Guidance Notes**

- A. This form should be completed clearly and legibly – incomplete or illegible forms will be returned.
- B. This application form must be accompanied by a site location and site layout map clearly indicating the location of the property/premises to be served, the location of the proposed connection and/or opening of public roadway and the route the pipeline is to take. Hand-drawn sketches are not acceptable.
- C. If the applicant has had previous dealings with the Council involving a financial transaction they may already have a Customer ID number. Please include the number in Section 3 where available.
- D. “Multiple” in *Section 3* refers to housing estates, apartment blocks, holiday chalets, caravan parks, retail developments, etc., where the number of individual units must be given.
- E. The term “public roadway” means any roadway in the charge of the Council, and includes any area between the fences, whether surfaced or not.
- F. (i) *Section 5* applies to both public water schemes and group water schemes that are supplied by a public scheme, regardless of whether they are taken in charge by the Council or not.  
(ii) Where a water connection is being sought in an area of low pressure and/or on high ground, applicants are strongly advised to provide additional storage. The Council does not guarantee a continuous water supply.
- G. *Section 7* only applies where it is proposed to dispose of storm/surface water to a Council-owned pipe or drain. This will usually be in or close to an urban area.
- H. The appropriate fees will be notified to you in due course and must be paid in full before the licence is issued.