

Comhairle Chontae Dhún na nGall/Donegal County Council

Specify Designated area in which trading is to take place

In the event that the requested area has been filled, please specify if you wish to be considered for an alternative area

Specify No of Plots required

Specify days trading will take place

11. **Description of the goods to be sold:** _____
12. **Do you propose to engage an assistant who will act as an agent for Casual Trading purposes: If so please supply details:-**

Name	
Address	
PPS No	

If you were a holder of a previous Casual Trading Licence please quote the following:

Licence Number: _____ **Expiry Date:** _____

To Donegal County Council:

I DECLARE/ CONFIRM:-

1. That I have not been convicted of two or more offences under the Casual Trading Act, 1995, within three years prior to the date on which I intend to commence casual trading.
2. That foregoing particulars are correct and I enclose a cheque/bank-draft/postal order/money order/cash for €_____ being the fee fixed under bye-laws by Donegal County Council under Section 6 of the Casual Trading Act, 1995.
3. That I will not sub let any of the plots which are allocated to me

Signed: _____ **Date:** _____

Please submit the following documents also:-

- **Passport Photograph**
- **Public liability insurance**

FOR OFFICIAL USE ONLY			
Received		Amt	
Date		Type	
Conv.		R. No.	

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NOTES

1. An application for a Casual Trading Licence to engage in casual trading in the administrative area of County Donegal shall be made on the attached form to the Public Service Centre applicable to your licence – Donegal County Council Public Service Centres are as follows:- **Donegal Electoral Area, Drumlonagher, Donegal Town - Stranorlar Electoral Area, County House, Lifford – Glenties P.S.C, Gweedore Road, Dungloe – Inishowen P.S.C, Malin Road, Carndonagh – Letterkenny P.S.C, Neil T. Blaney Road, Letterkenny – Milford P.S.C, Main Street, Milford**
2. An application for a Casual Trading Licence shall be made **not less than 30 days** before the first day on which it is intended to engage in the casual trading to which the application relates.
3. It is an offence to give false information to a local authority in relation to an application for the grant of a Casual Trading Licence
4. **The fees for a licence are as follows:-**
 - (a) Where the licence is sought for one trading space on one specified day per week - €250.00 per annum
 - (b) For that trading space (At (a) above) for each additional day per week for which the licence is granted - €125.00 per annum
 - (c) For each additional licence sought by the same applicant for another trading space in the same casual trading area for one day per week - €125.00 per annum
 - (d) In respect of the licence for the space specified at paragraph (c) for each additional day per week for which the licence is sought and granted - €125.00 per annum
5. The fee for a licence to engage in casual trading at an event or events to which the public are admitted or at or in the immediate vicinity of the place where and on the day on which the event takes place shall be €32.00 Per day
6. The Council may refuse to grant a Casual Trading Licence to a person if:-
 - (a) The person fails to furnish a completed application form for a casual trading licence.
 - (b) The person fails to pay the appropriate fee with the said application form.
7. The Council may refuse to grant a casual trading licence to a person who has been convicted of an offence in relation to the importation, possession or sale of goods committed while he was the holder of a casual trading licence or an offence under the Casual Trading Act, 1995, (other than an offence under Section 5 thereof) during the period of 3 years before the date of application for the licence.
8. The Council shall not grant a Casual Trading Licence to a person who was convicted of two or more offences (each offence being either an offence in relation to the importation, possession or sale of goods) committed while the person was the holder of a Casual Trading Licence or an offence under the Casual Trading Act, 1995, (other than an offence under Section 5 thereof) if two, at least, of the convictions occurred less than 3 years before the first day on which the person proposes to engage in casual trading to which the application for the licence relates.
9. The Council shall not grant a Casual Trading Licence unless the application for the licence contains the applicants tax reference number.
10. A Casual Trading Licence, if not previously revoked, shall continue in force for such period not exceeding 12 months as may be specified in the licence and shall then expire.
11. Upon the grant of a Casual Trading Licence the Local Authority shall furnish details of the licence to the Minister for Social Welfare and to the Revenue Commissioners.

N.B. IT SHOULD BE NOTED THAT IT MAY NOT BE POSSIBLE TO FACILITATE TRADERS AT LOCATIONS WITHIN DESIGNATED TRADING AREAS DUE TO PLOTS ALREADY ASSIGNED