



## Monument Report Form

The following report form has been designed to assist persons who may wish to supply information on newly discovered monuments. Please note that the current operational policy of the Archaeological Survey of Ireland is primarily to record monuments dating from the pre-AD 1700 period. Please check the records of the Archaeological Survey of Ireland on the National Monuments Service website [www.archaeology.ie](http://www.archaeology.ie) before sending in a report to ensure that the monument has not already been recorded.

**County:** \_\_\_\_\_

**Townland(s):** \_\_\_\_\_

**Classification:** (e.g., ringfort, standing stone, cairn, mound) \_\_\_\_\_

**Irish Transverse Mercator co-ordinates:** E:  N:

**Irish Grid co-ordinates:** E:  N:

The Archaeological Survey of Ireland uses mapping provided by OSI: this utilises the Irish Transverse Mercator (ITM) co-ordinate system. This replaces the former Irish Grid referenced mapping. If possible, please supply ITM co-ordinates. These should be determined using a Global Positioning System (GPS) unit that is enabled for the ITM co-ordinate system. A twelve-figure reference should be determined at the centre of the monument (six for easting and six for northing). Alternatively, users may derive the ITM co-ordinates from the mapping component of the National Monuments Service website ([archaeology.ie](http://archaeology.ie)).

**Source of co-ordinates (please circle one):**    GPS unit    Website

**Ordnance Survey Ireland large scale (greater than 1: 50 000) map number:** \_\_\_\_\_

**Date of inspection of monument (dd/mm/yyyy):**    \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Name of person compiling report (Block Capitals):** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone no.:** \_\_\_\_\_

\_\_\_\_\_  
**Email address:** \_\_\_\_\_

**Setting of monument:** (i.e., situation and land use in and around monument, etc.)

\_\_\_\_\_  
\_\_\_\_\_

**Condition of monument:** (i.e., whether obscured by trees, scrub, bushes, etc.)

\_\_\_\_\_  
\_\_\_\_\_

**Local information:** (i.e., local name, field name, past history, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

