

DAC Drawing Checklist – new building

Below is a list of information that that may be required to demonstrate compliance with the provisions in TGD Part M 2010. For clarity and ease of use the information required has been broken into 6 sections. Each of these has also been subdivided into a number of logical drawings. However, depending on the scale, complexity and use of the building, the information listed for the different drawings could be combined onto one drawing. Separate guidance is tabled for DAC applications in existing buildings.

Table 1	Approach to new buildings	
Drawing	Suggested information required	Scale
Site Location Plan	<ol style="list-style-type: none"> 1. Site location plan / OS map, 2. Indicate site location in colour. 	1:1000 /1:2500
Proposed Site Layout Plan	<ol style="list-style-type: none"> 1. Outline in colour extent to which application applies. 2. Indicate and name approach route(s) to accessible entrance(s), from adjacent road and/or from site entrance, and from designated car-parking spaces for people with disabilities and/or from setting down area, 3. Indicate and name circulation route(s) around the building; between accessible entrance(s) and other subsidiary entrance(s); between facilities within the complex and from building exits to assembly points/site boundary, 4. Indicate route from entrance nearest to setting down area and designated car-parking to main reception area. 	1:500
Proposed Site Plan	<ol style="list-style-type: none"> 1. Indicate if accessible route is level, gently sloping, ramped or stepped and note gradient, 2. Indicate the width and passing places if required, 3. Provide key levels on site, 4. Indicate the location of street furniture, bollards, guarding, hazards etc, 5. Indicate the extent of pedestrian crossings and dished channels/ kerbing, 6. Reference to detailed drawings of stairs, ramps, car parking and setting- down if applicable. 	1:500 min
External Ramps or Stairs	<ol style="list-style-type: none"> 1. Indicate level and dimension of the landings and/ or use wheelchair turning symbol, 2. Indicate location of guarding, handrails and clear width in between them if required, 3. Indicate provision of tactile hazard warning surface, 4. Note the riser and going dimensions. 	1:200 min
Car parking	<ol style="list-style-type: none"> 1. Note number and type of spaces provided, 2. Levels, 3. Overall dimensions, 4. Marked access zone, access symbol, 5. 1200mm minimum width connection to accessible access route, 6. Note signage provided. 	1:200 min
Setting-down area	<ol style="list-style-type: none"> 1. Overall dimensions, 2. Connection to accessible access route, 3. Note signage provided. 	1:200 min
Details	Give detailed drawings where proposal deviates from diagrams in TGD Part M 2010.	

Table 2	Access to buildings	
Drawing	Suggested information required	Scale
Elevations	<ol style="list-style-type: none"> 1. Indicate location of accessible entrance(s), 2. Indicate manifestation on glazed screens, 3. Indicate floor levels, 4. Indicate projecting overhangs adjacent to accessible routes, 5. Hazard projection. 	1:200 min
Proposed Entrance Level Floor Plans	<ol style="list-style-type: none"> 1. Indicate and name accessible entrances, 2. Indicate and dimension accessible entrance lobbies and show door swings, 3. At each accessible entrance; <ul style="list-style-type: none"> • Indicate size of external landing clear of door/gate swing, • Dimension from leading edge of door leaf to return wall. 	1:200 min
Reception space	<ol style="list-style-type: none"> 1. Identify location of reception space within overall building, 2. Indicate location of reception desk(s), 3. Indicate size of clear manoeuvring space in front of reception, desk/counter(s) and knee recess, 4. Note length and height from ground of counter(s). 	1:200 min
Details	Give detailed drawings where proposal deviates from diagrams in TGD Part M 2010.	

Table 3	Circulation within building	
Drawing	Suggested information required	Scale
Other Floor Plans	<ol style="list-style-type: none"> 1. Indicate location of ambulant stairs, ramps, lifts etc, 2. Note clear width of corridor(s)/ accessible routes, 3. Indicate 1800x1800mm passing centres if required, 4. Indicate unobstructed space between leading edge of door and any return wall (300mm). 	1:200min
Stairs	<ol style="list-style-type: none"> 1. Indicate which stairs have been designed suitable for ambulant disabled people, 2. Indicate clear width and Dimension landings, 3. Indicate handrail with 300mm extension 4. Note riser and going, 5. Note levels between landings (max 1.8m), 6. Note clear headroom if appropriate. 	1:200 min
Gentle Slope (1:50-1:20)	<ol style="list-style-type: none"> 1. Indicate plan and note gradient, 2. Indicate clear width, 3. Indicate levels between landings, 4. Dimension landings and/ or use wheelchair turning symbol, 5. Note clear headroom if appropriate. 	1:200 min
Ramps (1:20-1:12)	<ol style="list-style-type: none"> 1. Indicate plan and note gradient, 2. Indicate clear width, 3. Indicate handrail and clear width between handrails, 4. Indicate levels between landings, 5. Dimension landings and/ or use wheelchair turning symbol, 6. Note clear headroom if appropriate. 	1:200 min
Lift	<ol style="list-style-type: none"> 1. Indicate location on floor plan, 2. Indicate unobstructed space in front of lift, 3. Indicate relationship with accessible route, 4. Note internal lift car dimensions and clear ope of door. 	1:200 min
Details	Give detailed drawings where proposal deviates from diagrams in TGD Part M 2010.	

Table 4	Sanitary Facilities	
Drawing	Suggested information required	Scale
Key Plan of Sanitary Facilities	<ol style="list-style-type: none"> 1. Indicate location of all the different sanitary facilities throughout building. Note that accessible facilities are provided wherever sanitary facilities are provided, 2. Note key dimensions of wheelchair accessible unisex WC, accessible bathrooms/ shower rooms, changing and showering facilities. 3. Note if WC cubicle is standard, ambulant or enlarged, 4. Indicated key dimensions of cubicle(s), 5. Indicate location of ambulant accessible urinals. 	1:200 min
Details	Give detailed drawings where proposal deviates from diagrams in TGD Part M 2010.	

Table 5	Other Accessible Facilities	
Drawing	Suggested information required	Scale
Key Plan of Other Facilities	<ol style="list-style-type: none"> 1. Indicate location of other accessible facilities throughout building on floor plans, 2. Indicate accessible route from reception space to each facility. 	1:200 min
Audience and spectator facilities with/ without fixed seating	<ol style="list-style-type: none"> 1. Indicate location of wheelchair spaces, 2. Confirm number provided, 3. Indicate connection from wheelchair space to accessible route, 4. Indicate clear space allowed, 5. Dimension access route left behind clear space, 6. Indicate accessible route to stage/ platform. 	1:200 min
Refreshment facilities	<ol style="list-style-type: none"> 1. Indicate clear manoeuvring space in front of counter and outside of circulation route, 2. Provide plan of worktop showing position of sink, floor units, refrigerator etc, 3. Note height of worktops and clear space provided below. 	1:100 min
Accessible bedrooms bathroom/ showers	<ol style="list-style-type: none"> 1. Indicate typical room layout including storage provision, bed, bathroom layout, visual indicator, emergency assistance alarm and call signal. 	1:100 min
Details	Give detailed drawings where proposal deviates from diagrams in TGD Part M 2010.	