

**Minutes of Donegal Local Community Development Committee
County House, Lifford, 2pm on 18th July 2017**

Members	Clr Martin McDermott (Chair), Martin McBride, Susan McLoughlin, Cllr Niamh Kennedy, Cllr Maire Therese Gallagher, Susan McCauley, Jim Slevin, James O Donnell, Peter Walker Michael Tunney and Fionan Bradley
Apologies	Mr Seamus Neely, Paul Hannigan, Anne McHugh, Micheal MacGiolla Easbuig and Aengus Kennedy
Chief Officer	Paddy Doherty
Attending	Eimear McDermott, Kathleen Browne, Loretta McNicholas, Eileen Burgess

Welcome

Clr Martin McDermott chaired the meeting and welcomed everyone and thanked the members present for attending the meeting.

1. Minutes of Previous Meeting

Draft minutes of the LCDC meeting of 16th May 2017 were considered. The minutes were proposed by Clr Maire Therese Gallagher and seconded by Martin McBride.

2. Resignation of Members

Paddy Doherty advised that correspondence had been received from Comhair na nOilean advising that Nóirín Uí Mhaoldomhnaigh was resigning from the LCDC. A new representative was nominated and her membership would be approved at the Council Meeting on Monday.

Paddy further advised that Mr P J Hannon, ICTU, representative had also tendered his resignation from the LCDC. He confirmed that a new representative would be nominated in due course.

3. Chairperson & Vice Chairperson of LCDC

Mr Paddy Doherty advised the members that the Operating Guidelines for LCDCs set out that the term for the Chairperson and Vice Chairperson of the LCDC was three years. He confirmed to members that Donegal LCDC had been operating for three years and it was therefore necessary for Donegal LCDC to select a new Chairperson and Vice Chairperson.

Members present paid tribute to the outgoing Chairperson, Mr Seamus Neely and thanked him for the guidance and support he had provided to the LCDC in its first three years.

On the proposal of Jim Slevin, seconded by Susan McLaughlin, members agreed that Clr Martin McDermott be appointed Chairperson of Donegal LCDC.

Members discussed the position of Vice Chairperson. On the proposal of Michael Tunney, seconded by Cllr Maire Therese Gallagher, members agreed that Mr Seamus Neely be appointed Vice Chairperson of the Donegal LCDC

4. Review of Membership of LCDC

Paddy Doherty advised members that the operating guidelines for LCDCs set out that Membership of the LCDC should be reviewed every three years. As Donegal LCDC had been in existence for three years, the membership of the Committee was reviewed by the Corporate Policy Group at their meeting on 17th July and they had agreed that the membership and structure of the Donegal LCDC was operating successfully and should remain unchanged. Paddy Doherty advised that over the last three years whilst individual membership had changed, the sectoral representation had not.

Members agreed that the existing structure would remain unchanged.

Cllr Maire Therese Gallagher advised members that the lack of a representative from the Fishing Sector on the LCDC had been discussed at the CPG Meeting and it was agreed the Economic Development Committee would be consulted with a view to inviting a representative from the fishing sector onto the Committee.

5. SICAP Mid Year Report Lot 33-1 – Inishowen

Mr Paddy Doherty advised the members that the Mid Year Review of Lot 33-1 Inishowen had been completed. A report was circulated to all members outlining the process undertaken, any areas of concern as well as the recommendations of the Sub Committee.

Members were advised that Shauna McClenaghan, IDP, presented the Mid Year Report 2017 for Lot 33-1 to the Members of the LCDC SICAP Sub Committee at their Meeting on 4th July and that Pauline Perry, presented the Pobal Parallel Review of the Mid Year Report for Lot 33-1 to Members at this meeting also

He confirmed that IDP had achieved and exceed their KPI 1 and 2 Mid Year targets and the majority of the Headline Indicator Targets for Mid Year 2017. Members were also advised that they had adhered to all the necessary Financial Requirements and additional programme delivery considerations set down for 2017.

On the proposal of Cllr Maire Therese Gallagher, seconded by Cllr Niamh Kennedy, members approved the Mid Term Review 2017 for Lot 33-1 and recommended that Programme Funding in the amount of €149,295.00 for the period 1st July 2017 to 30th September 2017 be released to Inishowen Development Partnership

6. SICAP Mid Year Report Lot 33-2 – Gaeltacht

Mr Paddy Doherty advised the members that the Mid Year Review of Lot 33-2 Gaeltacht had been completed. A report was circulated to all members outlining the process undertaken, any areas of concern as well as the recommendations of the Sub Committee.

Members were advised that Padraic Fingleton, DLDC, presented the Mid Year Report 2017 for Lot 33-2 to the Members of the LCDC SICAP Sub Committee at their Meeting on 4th July and that Pauline Perry, presented the Pobal Parallel Review of the Mid Year Report for Lot 33-2 to Members at this meeting also

He confirmed that DLDC had achieved and exceed their KPI 1 and 2 Mid Year targets and the majority of the Headline Indicator Targets for Mid Year 2017. Members were also advised that they had adhered to all the necessary Financial Requirements and additional programme delivery considerations set down for 2017.

On the proposal of Clr Maire Therese Gallagher, seconded by Michael Tunney, members approved the Mid Term Review 2017 for Lot 33-2 and recommended that Programme Funding in the amount of €84,853.75 for the period 1st July 2017 to 30th September 2017 be released to Donegal Local Development Company.

7. SICAP Mid Year Report Lot 33-3 – Donegal

Mr Paddy Doherty advised the members that the Mid Year Review of Lot 33-3 Donegal had been completed. A report was circulated to all members outlining the process undertaken, any areas of concern as well as the recommendations of the Sub Committee.

Members were advised that Padraic Fingleton, DLDC, presented the Mid Year Report 2017 for Lot 33-3 to the Members of the LCDDC SICAP Sub Committee at their Meeting on 4th July and that Pauline Perry presented the Pobal Parallel Review of the Mid Year Report for Lot 33-3 to Members at this meeting also

He confirmed that DLDC had achieved and exceed their KPI 1 and 2 Mid Year targets and the majority of the Headline Indicator Targets for Mid Year 2017. Members were also advised that they had adhered to all the necessary Financial Requirements and additional programme delivery considerations set down for 2017.

On the proposal of Susan McLaughlin, seconded by Clr Maire Therese Gallagher, members approved the Mid Term Review 2017 for Lot 33-3 and recommended that Programme Funding in the amount of €259,496.25 for the period 1st July 2017 to 30th September 2017 be released to Donegal Local Development Company.

8. SICAP 2018-2022

Prior to any discussion or circulation of reports on the above matter, Members were advised that any member with a conflict of interest could not be present during the discussion of the new SICAP Programme or matters arising from same. Peter Walker, Fionan Bradley, Jim Slevin and Martin McBride declared a conflict of interest and left the meeting. The remaining members completed and returned Declaration of Impartiality before being circulated with reports on the new SICAP Programme.

Members were informed that the new Programme would run for five years rather than three. It was confirmed that the number of Lots for Donegal remained the same (three) and member were advised of the budgetary changes being applied to each Lot.

Lot 33-1 Inishowen – €597,189 - no change
Lot 33-2 Gaeltacht - €352,992 – an increase of €13,577
Lot 33-3 Donegal - €1,058,745 – an increase of €20,760.

Members were further advised that there was a possibility that the Lot Budgets may be further changed in the October budget.

8.1 Agreement of Key Performance Indicators for SICAP 2018-2022 for Lots 33-1, 33-2 and 33-3

Members were also advised that the number of Key Performance Indicators (KPI) for the new iteration of SICAP were being reduced from three to two. It was confirmed that there would be no Headline Indicators or other Programme Targets in SICAP 2018-22.

As a result of the consultation process undertaken by the Department when designing the new programme, members were advised that SICAP 2018-22 would seek a more qualitative engagement with a greater focus on the quality of work rather than the quantity.

As a result of this, KPI 1 (Community Groups) targets had been reduced by 20% and KPI2 (individuals) target had been reduced by 40% as follows:-

Lot	KPI1 Recommended Target	KPI2 Recommended Target
Lot 33-1	KPI1 47	KPI 2 440
Lot 33-2	KPI1 36	KPI 2 234
Lot 33-3	KPI1 62	KIP 2 701

Members were informed that the LCDC could alter these KPIs by 15%. Members were advised that the KPIs for each Lot had to be considered and agreed for inclusion in their Request for Tender Documents which would issue on 31st July. Members discussed the recommended targets and felt that to ensure that the maximum qualitative engagement and quality of work were achieved that the KPIs for each Lot would be reduced by a further 15%

On the proposal of Michael Tunney, seconded by Clr Niamh Kennedy, members agreed the following KPIs for each Lot for SICAP 2018-2022:-

Lot	KPI1 Target	KPI2 Target
Lot 33-1	KPI 1 40	KPI2 374
Lot 33-2	KPI 1 31	KPI2 199
Lot 33-3	KIP 1 52	KPI2 596

8.2 Agreement of Emerging Needs Target Group for SICAP 2018-2022 for Lots 33-1, 33-2 and 33-3

Members were advised that SICAP 2018-22 would have 13 target groups, an increase of three on the previous programme. The new Target Groups were:

Disadvantaged Women
The disengaged from the labour market
Emerging Needs.

They were advised that the emerging needs target group for each Lot was to be identified by the LCDC, if they so wished. It was confirmed that it was not compulsory for the LCDC to select an Emerging Needs target group.

Members were advised that this group should be selected by drawing from the following:-

- Disadvantaged Women
- The Disengaged from the Labour Market (the economically inactive)
- Emerging Needs

A report setting out the guidance provided by the Department for the selection of an Emerging Needs Target Group and relevant information identified from the End of Year Reports and Census Data was circulated to members. Members were informed that this Target Group could be changed annually. If an Emerging Needs Target Group was selected for 2018, the Members were advised that it would be included in the RQT documentation issued on 31st July.

Members discussed the selection of an Emerging Needs Target Group for Lots 33-1, 33-2 and 33-3. Members agreed that the Donegal LCDC would select an Emerging Needs Target Group.

On the proposal of Clr Niamh Kennedy, seconded by Clr Maire Therese Gallagher, members agreed that Rural Isolation be selected as the Emerging Needs Target Group for 2018 for Lots 33-1, 33-2 and 33-3.

9. Peace IV Action Plan

Mr Paddy Doherty advised members present that progress had been slow on the Peace IV Action Plan, since the receipt of the draft letter of offer in January of €5.5 million. This was due to the introduction of a new financial management system by SEUPB. He confirmed that Donegal County Council had been feeding into this system. He advised members that the official letter of offer for the €4.5 million had been received last week. Members were also informed that the Peace Partnership had met to discuss the reallocation of the balance of €1.5 million funding. He confirmed that they had advised that this would not be progressed until the end of September. He advised that it involved the resubmission of some Projects already approved in the preliminary allocation of €4 million. Members were advised that it would not be prudent to proceed until the overall budget of €5.5 million was allocated.

10. Community Facilities Scheme Grant

Members considered a report on the Community Facilities Scheme which had been circulated with the Agenda for the meeting. Paddy Doherty confirmed that 240 applications had been received with the breakdown for Municipal Districts as follows:-

Letterkenny	49
Inishowen	54*
Glenties	55
Stranorlar	47*
Donegal	34

*2 no applications shared between Stranorlar and Inishowen MD

Members considered the proposal to form a Sub Committee to adjudicate on the award of the Grants. Members agreed to form a Sub Committee of 5 members. It was agreed that the Sub Committee Membership be made up as follows:- four LCDC Members (2 PPN, 1 Non Statutory and 1 Statutory) and 1 representative from Cultural Services for adjudication of applications which identified Culture Ireland beneficiaries.

On the proposal of Clr Niamh Kennedy, seconded by Clr Maire Therese Gallagher, the following LCDC Members were selected as members of the LCDC Community Facilities Scheme Grant Sub Committee:-

Susan McCauley PPN
James O Donnell PPN

Fionan Bradley – Non Statutory
Peter Walker - Statutory

It was agreed that a meeting of the Sub Committee would be arranged as soon as practicable to progress the application process for the Community Facilities Grant.

11. Monitoring and Evaluation of the LECP

Mr Peter Walker updated members on the work of the Monitoring and Evaluation of the LECP Sub Committee. Mr Walker advised that a number of meetings had been scheduled with conveners of sectoral working groups and fora. The purpose of these meetings are to outline the proposed approach and methodology, scope out key projects that are currently taking place under the umbrella of the LECP and to capture information on these projects via the Project Management and Monitoring & Evaluation System. He also confirmed that the development of the Project Management and Monitoring and Evaluation IT system was ongoing. A draft requirement specification had been prepared by IS Service, Donegal County Council.

Mr Walker advised that further updates on the progress of the Monitoring and Evaluation System and the proposed targets for the combined economic and community impact of all project outputs coordinated through the LECP would be brought to the members at a future meeting.

12. LCDC – Healthy Cities and Counties

Mr Paddy Doherty advised members that funding would be made available, through the National Health Cities and Counties, to LCDCs who agreed to become part of the National Healthy Cities and Counties Ireland Network.

On the proposal of Cllr Niamh Kennedy, seconded by Susan McCauley, members accepted the following proposal.

“Donegal Local Community Development Committee (LCDC) agree to become part of the National Healthy Cities and Counties of Ireland Network to support and implement *Healthy Ireland* – the national framework for improved health and wellbeing – at the local level in Donegal in response to local people’s needs.

We understand that the foundation and focus of this work will be implementing the range of actions contained in our Local Economic and Community Plan (LECP) that support, promote and improve the health and wellbeing of all. “

It was further agreed that Mr Ciaran Martin, C&E, Letterkenny Municipal District be nominated as the LCDC Liaison person for Health City/County.

13. Creative Ireland Programme 2017-2022

Ms Eileen Burgess, Divisional Manager, Cultural Services, made a presentation to Members advising them of the background and details of the Creative Ireland Programme 2017-2022. (appendix 1).

Mr Peter Walker welcomed the programme and the opportunity for Community engagement in particular. He queried whether there would be any specific events or opportunities for new communities within the programme. Ms Burgess confirmed that there would be.

Susan McLaughlin welcomed the Programme and requested that PPN groups be kept informed of all aspects of the programme. Martin McBride also welcomed the programme and particularly the engagement with Community Groups.

14. Next Meeting

It was confirmed that the next meeting was scheduled for 19th September 2017 at 2pm

This concluded the business of the meeting.