

Safety File:
For

Project Name: _____

Road Number: _____

Project No.: _____

Prepared By: _____

Amended by: _____

Date: _____

Amendments to Safety File

Amendment	Date made:	Amendment no.	Description of Amendments	Made by

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Appendices – Safety Reference Files (list)

Construction Safety Files - File location: _____ File ref. No.: _____
-Location Map
-As built Photos
-Details of services encountered

Design Information Files - File location: _____ File ref. No.: _____
-Contract Documents
-Design Drawings

1.0 Introduction:

- 1.1 This Safety File has been compiled in accordance with the Health Safety and Welfare at Work Act 2005 and the Health Safety and Welfare at Work (Construction) Regulations 2006.

The Safety File is a record of information for the end user, which focuses on safety and health. The information it contains will alert those who are responsible for the structure and services in it of the significant safety and health risks that will need to be addressed during the subsequent maintenance, repair or refurbishment, extension, or other construction work or, indeed, its demolition.

Contractors who have information relevant to the Safety File must promptly pass it on to the Project Supervisor Construction Stage who in turn passes it on to the PSDP to include in the Safety File (Guidelines on the procurement, design and management requirements of the Safety Health and Welfare at Work (Construction) Regulations 2006).

2.0 Project Contacts

Client:

National Roads Authority, St. Martin's House, Waterloo Road, Dublin 4.

Tel- _____

Fax- _____

Project Supervisor Design Stage (PSDP)

National Roads Authority, St. Martin's House, Waterloo Road, Dublin 4.

Tel- _____

Fax- _____

Designer:

DNRDO, Donegal County Council, Donegal PSC, Donegal Town, Co. Donegal

Tel- _____

Fax- _____

Project Supervisor Construction Stage: (PSCS)

Tel- _____

Fax- _____

Installation Main Contractor:

Rennicks Sign Manufacturing Kilbride, Mulhuddart, Dublin 15, Ireland

Tel- _____

Fax- _____

3.0 Project Description

Speed Limit of Route : _____ Kph

Route No	Start Easting	Start Northing	End Easting	End Northing	Scheme Length (Km)

4.0 Completion Time

- Date of Substantial Certificate _____
- Maintenance period: _____
- Date of Completion Certificate _____

5.0 Warranty Periods

Product	Specification	Supplier	Contact No.	Warranty Expired

6.0 Relevant Adjoining land uses

Where unique risks are identified, a statement should be made as to nature of relevant adjoining land uses to assist with, preparation for site visit, specialist issues/advise or access permissions.

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7.0 Routine and Non Routine Maintenance

In advance of carrying out Maintenance refer to items below and as further detailed in Section –8-

- a) As Constructed Drawings(*location map & completed installation Photos*)
- b) Hazardous Materials – List of all hazardous materials on site (if applicable) with relevant Material Data Sheets
- c) Information regarding the removal or dismantling of installed plant and equipment (such as lifting arrangements).
- d) Health and safety information about the equipment provided for cleaning or maintaining the structure.
- e) Details of particular risks, any hidden hazards which may be present or not obvious.
- f) Key structural principles incorporated in the design of the structure (i.e. bracing, sources of substantial stored energy – including pre- or post-tensioned members) and safe working loads for ground\embankments etc, particulate where these may preclude placing scaffold of heavy machinery there.
- g) Residual hazards and how they have been dealt with (for example, surveys or other information such as buried services).

Liase as appropriate with the following bodies:

Tick where appropriate:

- DCC Bridge Engineer
- DNRDO Bridge Engineer
- DCC Water and Environment
- NRA
- ESB
- Eircom
- Broadband Supplier
- Bord Gas
- Northern Regional Fisheries Board
- OPW
- Duchas
- County Chemist
- Protected Structures List

8.0 As Constructed Information

- a) **File location Ref** _____ (Attached)
- b) **File location Ref** _____ (Attached)
- c) **File location Ref** _____ (Attached)
- d) **File location Ref** _____ (Attached)
- e) **File location Ref** _____ (Attached)
- f) **File location Ref** _____ (Attached)
- g) **File location Ref** _____ (Attached)
- h) **File location Ref** _____ (Attached)