

Risk Assessment Summary Sheet

Ref 009

Activity/Workplace; Working Alone

Generic Risk Assessment						Risk Assessment after application of Control Measures				
Hazard	Risk	Risk Group	Likelihood	Severity	Risk Rating before controls	CONTROL MEASURES	Responsible Person	Likelihood	Severity	Risk Rating after controls
Lone Working	Difficulties in summoning help in the event of an emergency	Employee Contractor	3	5	15			<p>Lone working should be avoided where reasonable practicable to do so.</p> <p>The lone worker should be adequately able to control the risk.</p> <p>The lone worker must have the relevant CSCS cards.</p> <p>The lone worker must be medically fit and suitable to work alone.</p> <p>A person working alone must be contactable where appropriate and competent in the activity they are carrying out.</p> <p>Supervision of person shall be carried out regularly – the higher the risk the greater the supervision required – Always inform your supervisor when you will be working alone giving start and finish times.</p> <p>Have an emergency procedure in place (Refer to DCC Lone Working Policy Document).</p> <p>PPE must be used at all times.</p> <p>Person should follow their Councils 'Guidelines on Violence & Aggression to Staff' and the Councils SWPS on Lone Working – where relevant.</p> <p>Person should be trained to be aware of aggression and leave situation when uncomfortable.</p> <p>Where appropriate CCTV should be used as a deterrent.</p> <p>If you experience harassment from public try to refer it to your supervisor.</p> <p>An assessment of the job should always be undertaken when planning a lone working exercise ensuring the following:</p> <ul style="list-style-type: none"> The job can be done safely by one person. Safe access and exit in the case of an emergency. Someone can be alerted should you require assistance. If you believe there are medical reasons why you should not work alone inform supervisor. <p>If you experience harassment from the public try to refer it to your supervisor.</p> <p>Toolbox talks on Lone working to be carried out regularly.</p>	Line Management Employees	2
	Physical Assault Verbal Abuse/ Violence		2	4	8	2	4			8
	Fire		3	5	15	2	5			10
	Equipment failure		3	2	6	1	2			2
	Manual Handling		2	4	8	1	4			4
	Accident		3	5	15	2	5			10
	Attack from an animal		3	5	15	2	5			10