



Form R4

DONEGAL COUNTY COUNCIL

Public Services Centre, Neil T Blaney Road, Letterkenny, Co Donegal

Tel: 074 - 9194274 Fax: 074 - 9126441 www.donegal.ie

PUBLIC LIABILITY CLAIM FORM- MOTOR VEHICLE DAMAGE

PARTICULARS OF CLAIMANT

1. Name: _____
2. Address _____
3. Telephone number: _____
4. Car Tax Expiry details & Reg No: _____
5. Car Insurance details: _____
6. P.P.S. Number _____
7. Owner of Vehicle _____

PARTICULARS OF INCIDENT

6. Date: _____ Time: _____
7. Where did it happen? _____
8. Did a Garda take particulars? _____
If so, give his/her number/Station: _____

SUPPORTING DOCUMENTATION (see notes 1,2,3)

Please provide the following documentation with this claim form:

- (i) Photographs of precise location of incident and/or a sketch/map dimensioned so that the location can be unambiguously identified. (See note 3). Photographic evidence of the damage incurred.
- (ii) Invoice/Estimate in support of damages claimed.
- (iii) A detailed description of the accident and nature of damage.
- (iv) Witnesses: Provide names and addresses
- (v) Details of any post factory modifications to vehicle(see note 2)

DATE: _____ SIGNATURE: _____

Please note that all of the above information is required to enable Donegal County Council to investigate your complaints.

INCOMPLETE CLAIM FORMS CANNOT BE PROCESSED

Note 1

The Claimant should be aware that the Council is entitled to rely on a defence of Non feasant in respect of allegations made against them involving the non-maintenance of the road.

This means that Donegal County Council are not liable under law for not repairing a road which is deteriorated due to wear and tear.

Therefore any claim you submit will have to show that it is due to a cause other than wear and tear.

Note 2

It will be a consideration in the financial assessment of any proven claim for wheels or tyres if they are not the original standard specification. Low profile tyres and alloy rims can be more vulnerable to damage.

Note 3

When Donegal County Council receive a claim from you we have to ask our Area Engineer for an investigation and report on the alleged cause.

The Area Engineer needs complete information.

The onus is on the claimant to provide this complete information in the first instance to help progress any investigation and report.

Failure to provide adequate identification of location of incident can prevent the Engineer in undertaking an investigation i.e. some distinctive feature/landmark/signage/house.