



SECTION 57 DECLARATION Application Form

PLANNING AND DEVELOPMENT ACT, 2000 (as amended)

The above Act provides that any works which would affect the character of a protected structure, or a proposed protected structure will require planning permission, even where those works would normally be exempted under Section 4(1) (h) of the 2000 Act.

As an owner or occupier of a protected structure you are entitled under the above Act to make a written request to the Planning Authority to issue a declaration as to the type of works which it considers would or would not materially affect the character of the structure or of any element (as set out in Section 57(3) of the Planning and Development Act 2000 (as amended)) of that structure.

Protected Structure Number:		
Address of Protected Structure: (Townland or postal address as appropriate and Eircode if available)		
Name of Applicant(s):		
Agent Name:		
Is the structure owner occupied	Yes	No
If the structure is NOT owner occupied, please provide the name of the owner:		
Are you aware of any enforcement proceedings or previous planning application(s) connected to this site? (If so, please supply detail):		
Please state the current use of the structure (i.e. residential, commercial etc.)		



**Comhairle Contae
Dhún na nGall**
Donegal County Council

**Please list types of plans, drawings
etc. submitted with this application:**

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Details of the nature and scale of the development proposed (Internal and external works):

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I/We wish to apply to Donegal County Council for a Section 57 Declaration

Signature of Applicant/Agent:

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Date:

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Additional Contact Information

NOT TO BE MADE AVAILABLE WITH APPLICATION

Please note:

The applicant's address **must** be submitted on this page.

Applicant(s) Details	
Address:	
Eircode:	
Telephone No:	
Email Address:	

Agent Details (if applicable)	
Address:	
Eircode:	
Telephone No:	
Email Address:	

Landowner Details (if applicable)	
Address:	
Eircode:	
Telephone No:	
Email Address:	



Advice to Applicant

Please note that the accuracy and relevance of the Declaration made by the Planning Authority is informed by the submitted information furnished by the applicant and any deviation from the information may require the re-consideration of the declaration.

1. **Site Location Map** - Application shall be accompanied by 1 copy of site location map to the scale of 1:1000 clearly identifying the structure and boundaries to which the application refers (subject structure to be outlined in red, overall land holding to be outlined in blue).
2. This application may be accompanied by additional drawings, plans, photos etc. which might facilitate the issuing of the declaration. See example documents below.
 - **Site layout plan** (Site or layout plans shall be drawn to a scale (which shall be indicated thereon) of not less than 1:500 or such other scale as may be agreed with the planning authority prior to the submission of the application, the site boundary shall be clearly delineated in red).
 - **Elevations** (if applicable) – (plans, elevations and sections drawn to a scale of not less than **1:200**).
 - **Other details** (e.g. landowner consent (if applicable), photographs as appropriate).

Please return completed application form via

Email to: architecturalconservation@donegalcoco.ie

Post to: Architectural Conservation Section
Planning Services
County House
Lifford
Co. Donegal
Telephone 074-9153900

Please note that any Declaration issued by the Planning Authority may be referred to An Bord Pleanála for review within 4 weeks of its issue, in accordance with the provisions of Section 57(8) of the Planning & Development Act 2000(as amended) upon payment of the requisite fee.