

SCHEDULE 5

Regulation 14

Remediation of Dwellings Damaged by the Use of Defective Concrete Blocks
Act 2022 (“the Act”)

Application form for Payment of a Grant pursuant to section 18(1) of the Act

The form specified in the schedule is prescribed for the purposes of making an application for payment of a remediation option grant approved under section 16(4)(a) of the Act for the purposes of carrying out remediation work on a dwelling that is damaged due to the use of defective concrete block containing excessive amounts of deleterious material. The dwellings must be –

- (a) the applicant’s principal private residence or, alternatively, the applicant is a landlord of a tenancy in the relevant dwelling, and
- (b) the dwelling was constructed/acquired prior to 31st January 2020.

The completed form should be submitted to the designated local authority in whose administrative area the dwelling is located.

Please complete form in block letters

Applicants are asked to complete all parts of this form

PART 1

Relevant Dwelling Details

1. Relevant dwelling address:

(The dwelling which you are applying for grant payment under the Act).

2. Eircode of relevant dwelling:

3. Meter Point Reference Number (MPRN) of relevant dwelling:

4. Is the relevant dwelling compliant with planning regulations and not an unauthorised structure?

Yes

No

5. **If you answered 'Yes' to Question 4:**

- (a) a copy of Planning Permission in respect of the relevant dwelling is required to be submitted with this application, and
- (b) a Certificate of Compliance with Planning Permission, to be prepared by a competent building professional, is also required to be submitted with this application (which shall include both the permitted structure and any exempted development, if relevant).

6. The applicant must submit proof that the dwelling is a relevant dwelling under the Act and provide confirmation of grant approval from the relevant local authority for remediation works. Proofs to include-

- (i). Reference Number of application submitted to the local authority in respect of the relevant dwelling under section 13(2)(a) of the Act.
- (ii). Copy of document(s) received by the applicant from the local authority of the confirmation of grant approval for remediation works to the relevant dwelling.
- (iii). The remediation option approved for grant assistance.
- (iv). Set out the costs approved by the local authority for remediation works on the relevant dwelling.

Applicant's Details

7. Applicant's Name:

- (a) proof of identity of the applicant is required, such proof being, a copy of:
 - (i) a valid passport, or
 - (ii) a valid driving license, or
 - (iii) a Public Service Card issued by the Department of Social Protection

8. Applicant's Address (if different to address of relevant dwelling):

9. Eircode (if different to address of relevant dwelling):

10. Email Address:

11. Contact Phone Number:

12. Personal Public Service Number (PPSN):

13. Tax Clearance Access Number:

Ownership of Relevant Dwelling

14. Are you the owner of the relevant dwelling?

Yes No

15. **If you answered 'Yes' to Question 14:**

(a) Proof that the applicant is the owner of the relevant dwelling is required, such proof being-

(i) a copy of title deed for the relevant dwelling,

(ii) a registration of title,

(ii) other legal documents proving proof of ownership.

16. On what date did you become the owner of the relevant dwelling?

17. Are there other joint owners of the relevant dwelling?

Yes No

18. **If you answered ‘Yes’ to Question 17:**

Where the applicant is a joint owner of the relevant dwelling, the person(s) other than the applicant **consent to the following:**

- (a) to the inclusion of the relevant dwelling in the Act for the payment of grants; and in particular
- (b) to the making by the applicant of this application and any such further applications for grant approval and payment of grant;

as may be applicable in respect of the dwelling concerned.

(i) Print Name: _____ Signature: _____ Date: _____

(ii) Print Name: _____ Signature: _____ Date: _____

(iii) Print Name: _____ Signature: _____ Date: _____

(vi) Print Name: _____ Signature: _____ Date: _____

Principal Private Residence

19. Is the relevant dwelling your principal private residence?

Yes No

20. **If you answered ‘Yes’ to Question 19, you will be required to provide at least two of the following, as supporting documents:**

- details on Register of Electors;
- bank statement - dated within the last 6 months;

- a current car or home insurance policy that shows your address;
- a document issued by a Government Department that shows your address;
- a copy of your Tax Credit Certificate (TCC);
- a Statement of Liability (previously P21) from Revenue;
- a social insurance document (that shows your address).

21. Is the relevant dwelling currently occupied by you?

Yes No

22. **If No, please state reasons:**

Residential Tenancy

23. Are you the landlord of a dwelling, which dwelling stood registered in the Residential Tenancies Board Register on or before 1 November 2021?

Yes No

24. **If you answered ‘Yes’ to Question 23**, you must provide proof of tenancy with your application. We will accept the following as supporting documents:

- a certificate of registration in the residential tenancies register (including details of registered landlord number and registered tenancy number);
- a copy of your Tax Credit Certificate (TCC);
- a Statement of Liability (previously P21) from Revenue;

25. **If you answered ‘Yes’ to Question 23**, have you submitted an application for a remediation grant in respect of any other dwelling that you are a landlord of the registered tenancy?

Yes No

PART 2

Payment of Remediation Grant

The applicant (relevant owner) may apply for a payment in whole or in parts of a remediation option grant approved by the designation local authority, subject to any reduction made for payments the applicant has already received (other than under the Act) in respect of –

- (a) Damage to the relevant dwelling caused by defective concrete blocks in its construction, or
- (b) Where the approved remediation grant is for the demolition and reconstruction of the relevant dwelling, and the remedial works plan provided to the local authority indicates that the internal floor area of the dwelling the relevant owner reconstructs is a reduction of the internal floor area demolished, the remediation grant option will be reduced proportionately.

Application for Part Payment of Grant

(to be completed where the applicant is applying for a **part payment** of approved remediation grant)

An application under this section must include the following documents-

- (a) An interim valuation certificate that describes the works completed since the commencement of the works notified to the designated local authority or where a previous interim valuation certificate has been provided to the local authority since the date of that previous interim valuation certificate, and
- (b) The interim valuation certificate must be carried out by a competent engineer or competent building professional who designed and inspected the works described in the certificate, and
- (c) Evidence of the expenditure incurred by the relevant owner in carrying out the works described in the interim valuation certificate including invoices detailing in an itemised manner the elements of the works carried out and the cost of each element the applicant is seeking payment.
- (d) The interim valuation certificate should be completed by the competent building professional in the form set out in Schedule 6.
- (e) BIC and IBAN details to facilitate payment by the local authority.

Application for Final Payment or for payment

of the total amount of Grant

(to be completed where the applicant is applying for a **final part payment or the total amount** of approved remediation grant)

An application under this section must include the following documents-

- (a) A post works remedial works plan that describes the works completed since the commencement of the works notified to the designated local authority.
- (b) The post works remedial works plan must be carried out by a competent engineer or competent building professional who designed and inspected the works described in the plan.
- (c) A certificate of remediation in respect of the relevant dwelling concerned.
- (d) Evidence of the expenditure incurred by the relevant owner in completing the works described in the post works remedial work plan, including invoices detailing in an itemised manner the elements of the works carried out and the cost of each element the applicant is seeking payment.
- (e) The post works remedial works plan as outlined in Regulation 14 and the certificate of remediation should be completed by the

27. (a) Have you been approved and received payment for Ancillary Grant Payments under the Act?

Yes No

- (b) **If you answered Yes to Question 27(a)**, please complete the following table setting out the payment received from the designated local authority for costs incurred for each Ancillary Grant option.

Ancillary Grant Options	Amount of Ancillary Grant received to date (where applicable)	Cost
Storage		
Alternative Accommodation		
Immediate Repairs		
Total		

Note: Ancillary grants are calculated in accordance with the Remediation Option grant under Section 10 of the Act of 2022, the total amount of a Remediation Option Grant and an ancillary grant shall not exceed the amount of €420,000.

Competent Building Professional

(Section to be completed by the Applicant)

28. Competent Building Professional Details or Engineer's Name:

29. Registration Number:

30. Engineer's Employer (if different):

31. Engineer's Address:

32. Engineer's Email Address:

33. Engineer's Contact Phone Number:

34. Tax Reference Number:

35. Tax Clearance Access Number:

Contractors Details

(Section to be completed by the Applicant)

36. Contractor's Details Contractor's Name:

37. Contractor's Address:

38. Contractor's Contact Phone Number:
39. Construction Industry Register Ireland Registration Number (where applicable):
40. Tax Reference Number:
41. Tax Clearance Access Number:

PART 3

APPLICANTS DECLARATIONS

Payments received by applicant other than under the Act of 2022

42. Have you received any payment in respect of damage to the relevant dwelling arising out of or in connection with the use of defective concrete blocks in its construction other than payments you received under the Act of 2022 or under the previous scheme (S.I. 25 of 2020)?

Yes No

43. If yes set out the amount of payment received and provide details of payee.

€

44. For the purposes of determining whether or not the designated local authority will or will not make a payment or part payment of a remediation grant the subject of this application, I consent to an authorised officer of the designated local authority inspecting the works carried out or being carried out to the relevant dwelling and making such other enquires as considered necessary to ensure the works carried out are sufficient to approve the remediation option grant.

Yes No

45. Have you received any payments towards the costs connected with an engineer's report in Stage 1 under the previous scheme (S.I. 25 of 2020)?

Yes No

46. Have you received any payments towards the costs of essential immediate repair works in Stage 1 under the previous scheme (S.I. 25 of 2020)?

Yes No

47. If Yes, please specify the amount received:

Engineers Report €

Cost of Immediate Repair Works €

48. Has an application previously been made under the Act or the previous scheme (S.I. 25 of 2020) in respect of the relevant dwelling subject of this application?

Yes No

49. **If you answered ‘Yes’ to Question 48**, you must provide proof of your previous application:

- (a) Application Reference Number (from previous application):
- (b) You **must** submit a copy of any previous application under the Act or the previous scheme (S.I. 25 of 2020), with this application.

50. Have you/joint owner(s) or any other person who has a legal or beneficial interest in the dwelling received a payment e.g. insurance, compensation etc., in respect of damage to the relevant dwelling arising out of, or in connection with, the use of defective concrete blocks in its construction?

Yes No

51. Have you/joint owner(s) or any other person who has a legal or beneficial interest in the dwelling made a claim against a person arising from damage to the dwelling caused by the use of defective concrete blocks in its construction?

Yes No

52. **If you answered ‘Yes’ to Question 51**, you must provide details of the/these claim(s) below:

53. Where a payment otherwise than under the Act, is made to or for my benefit or any other person who has a legal or beneficial interest in the dwelling

in respect of damage to the relevant dwelling subject of this application, arising out of or in connection with defective concrete blocks, I will notify the relevant local authority of the details of the payment, and the amount thereof, within 28 days of the making of that payment.

Yes No

54. Where I have received or receive in the future, a non-scheme payment otherwise than under the Act, made to or for my benefit in respect of damage to the relevant dwelling subject of this application, arising out of or in connection with defective concrete blocks, I confirm that I will refund the local authority the lesser of the following:

- total payments made by the local authority under the Act;

or

- the amount equal to the non-grant payment(s)

Yes No

55. I confirm that, Local Property Tax (LPT) affairs are in order and I consent to the verification of my LPT compliance by the local authority.

Yes No

56. I confirm that, to the best of my knowledge, my tax affairs are in order and I consent to the verification of my tax compliance by the local authority.

Yes No

57. I confirm that I have not received a payment under the Act in respect of another dwelling (except in the event of a tenancy under Section 25(4) of the Act).

Yes No

58. I confirm that the dwelling, subject of this application, has not previously received a confirmation of grant approval.

Yes No

59. I confirm that I intend to reside in the relevant dwelling as my principal private residence, following completion of the remedial works (except in the event of a tenancy under Section 25(4) of the Act).

Yes No

60. I confirm that, as landlord of the relevant dwelling, should I dispose of this dwelling or that I cease to be a landlord registered on the residential

tenancies register, that I consent to a charge being made on the relevant dwelling in favour of the local authority under charging order provisions (Section 31(1) of the Act).

Yes No

61. Declaration

I, the undersigned, declare that the information provided in, and attached to this form is true, complete and not misleading.

Signed.....

Date.....

Part 3 (b) - **Data Protection**

Any personal data you provide will be processed in accordance with the Data Protection Acts 1988 to 2018 and the General Data Protection Regulation (GDPR). A Privacy Notice explaining how your personal data will be used, and information on your rights as a data subject, is available from your Local Authority.

62. Applicant's Signature:

63. Date:

64. Print Name: